



## CEPA Quarterly Meeting

Brussels, 19 April 2017

### MINUTES

<b>1)</b>	<b>Formalities</b> <ul style="list-style-type: none"><li>• <i>Members and Partners present:</i> Bertrand Montmoreau, Frederic Verwilghen, Simon Forrester, Armin Leyendecker, Vincent Ergen, Zlatko Dakic, Henry Mott, Sergio Urizio, Enrica Carnevali, Daniela Pedrazzi, Stefano Scarponi, Guy Hendrickx, Fatima Hammouqah (with AVIA-GIS), Rune Bratland, Dusan Puac (Biospin, Serbia, a new member), Patrick Vernié, Robert Stuyt, Serge Simon.</li><li>• <i>Guests:</i> Angel and Oscar Serrano, IGEO ERP Software (speakers).</li><li>• <i>CEPA Management:</i> Roland Higgins and Michel Tulkens.</li><li>• <i>Apologies:</i> Alain van Lidth de Jeude, Steffen König, Andy Beckmann, Brigitte Guillot, Stéphane Chaverot, Pavlos Pavlides, Mark van Zanten, Daniel Bajomi, Olivier Nazeyrollas, Arnaud Del Valle, AGACPRA, Hilde Thomas, Quim Sendra, Daniel Lucien, Milagros Fernandez de Lezeta</li><li>• The agenda of the meeting was neither opposed nor amended.</li></ul>
<b>2)</b>	<b>Welcome</b> <p>The Chair welcomed guest speakers Angel and Oscar Serrano (IGEO ERP Software) as well as first time visitors Fatima Hammouqah (AVIA-GIS, Belgium), Dusan Puac (Biospin, Serbia) and Stefano Scarponi (Blueline, Italy).</p>
<b>3)</b>	<b>CEPA Corporate Structure</b> <p>In order to allow CEPA to continue as a Non-Governmental Organisation and remain under its current tax regime (no VAT) it was agreed that our Statutes need to be adjusted to enable the Certifying Bodies who execute CEPA Certified audits to become members of our Confederation. Our lawyer prepared a Memo of Advice that was shared with the members. The proposed adjustments were approved by the Board and will be presented to the vote of the members during an Extraordinary General Assembly that will be held in Brussels on 14 June 2017 following our regular Annual General Assembly.</p>
<b>4)</b>	<b>CEPA Certified Progress Report</b> <p>Michel Tulkens presented a brief report with the latest statistics concerning CEPA Certified/EN16636 (attached). To date (April 2017) 303 pest management companies, half of which operating with 5 technicians or less, have been successfully certified.</p>
<b>5)</b>	<b>Project to include Training for Pest Management Technicians in the CEPA Certified/EN16636 standard</b> <p>The Board agreed to the CEPA Management Team proposal to talk to CEN about the modalities of including minimum training for technicians in our standard when EN16636 is up for review in 2020. A meeting with CEN has been scheduled for 12 June 2017.</p>
<b>6)</b>	<b>End User outreach</b> <ul style="list-style-type: none"><li>- <i>Global Food Safety Initiative</i></li></ul> <p>The Board approved a proposal by the CEPA Management Team to become a member of this</p>

	<p>important organisation . The Global Food Safety Initiative (GFSI) brings together key actors of the food industry to collaboratively drive continuous improvement in food safety management systems around the world. This decision will help CEPA drive forward its Push/Pull strategy for CEPA Certified and give our standard extra visibility with End Users. GFSI annual membership for NGOs is € 1250.</p> <p>- <i>Metro Group</i></p> <p>Metro Group, is a German global diversified retail and wholesale/cash and carry group based in Düsseldorf. It is the fourth-largest retailer in the world measured by revenues (after Wal-Mart, Carrefour and Tesco). They have approached us to ask whether they could become members of CEPA. This is another opportunity to reach out to important End Users of our services. The Board approved the Management Team’s recommendation to propose a Partner membership to Metro Group. Meanwhile Vice Chair Henry Mott went to visit them in Düsseldorf and we are currently waiting for their decision to commit.</p>
<p><b>7)</b></p>	<p><b>Minimum Training for access to the Pest Management trade</b></p> <p>Frederic Verwilghen presented the results of a questionnaire sent to the members to determine the degree of training that was required in each European market to access the Pest Management trade. The conclusion of the survey is that discrepancies between markets are so important (in some countries no training at all is required to start operating a PM business!) that there is cause for concern as this inevitably reflects on the image of our profession. Frederic Verwilghen discussed the possibility of harmonisation with the EU Biocides Management team and was under the impression that they would have an open mind to any effort on our behalf to try and do something about this situation. The Board gave a mandate to CEPA to investigate this in more detail. FV to lead.</p>
<p><b>8)</b></p>	<p><b>Presentation by IGEO Software of an application capable of managing requirements for CEPA Certified/EN16636 operators</b></p> <p>The slides of this presentation were already shared with all the members.</p>
<p><b>9)</b></p>	<p><b>Financials</b></p> <p>The accounts closed at end March 2017 were reviewed and approved by the members present. A copy of the final accounts has already been circulated.</p>
<p><b>10)</b></p>	<p><b>AOB</b></p> <p>The Chair informed the members of a successful Global Summit in New York. 200 participants from all 5 continents attended. The operation is not expected to make profit or even a small negative result due to New York being an expensive destination for hotel rooms and catering. For the next Global Summit in Europe the Chair said that an easily reachable location would be selected with access to reasonably priced meeting rooms and hotels. As is customary in Europe translation would be envisaged to make participation more attractive for prospective attendees.</p>
<p><b>11)</b></p>	<p><b>Remaining meeting dates for 2017</b></p> <p>14/6/17 (Annual General Assembly – Extraordinary General Assembly – Election of successor to current Chair), 13/9/17 (Ljubljana, Slovenia), 1/12/17 (Brussels, Belgium) and conference calls as required.</p>